

SHOP GIFT AID FORMS

1. Second sentence should say “You then agree to donate proceeds from these sales to Danaher unless you advise us differently.”

i.e. DELETE “they are over £100” - clause (vii) covers the £100.

2. First name, Date, Surname, Address and Post Code should all be starred (*) and a note put further down saying “*Must be completed”

3. In place of “Please notify us if you no longer” insert

Please notify RSPCA Danaher Animal Home if you want to cancel this declaration, change your name or home address or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donation on your Self Assessment tax return or advise HMRC directly.

4. Then in place of the box which says “Tick this box if you do not wish” with

We would like to keep you updated about our work, information on our events and fund raising exercises but your details will only be used by us. We will never share your information with other organisations, including the RSPCA, to use for their own marketing purposes. Please tell us how you would like to hear from us (by ticking these boxes you confirm you are 18 or over).

Email	Post
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See Terms & Conditions for more information

5. To gain space put Danaher’s address etc. at the top of the Form.

6. We need to put in as well

If you already hear from us we will continue to contact you in line with your existing preferences plus any new ones selected above. Should you wish to change your communication preference please email reception@rspcaessex.org.uk or call Reception on: 0300 111 4321. Information about how we use your personal data is set out in [our privacy notice](#) – see our web site www.rspcaessex.org.uk.

But if we put a note in 4 saying “see Terms and Conditions for more information” I think we could get away with putting it on the Terms and conditions sheet as (viii).

7. It is going to be a squeeze but we could reduce the size of the checking block.

TERMS AND CONDITIONS SHEET

1. See 6 above
2. Change email address at end of form to reception@rspcaessex.org.uk

